



Position: E&I Assistant

Location: Eagle Mine, Upper Peninsula, Michigan, USA

General Description:

Assist with installation, repair, troubleshooting and maintenance on electrical and instrumentation systems.

Key Responsibilities:

- Must take a personal and active approach to health, safety and environment and understand and follow all state, federal and company health, safety and environmental requirements applicable to the work area and tasks assigned.
- Use voltmeter, ammeter, megger, oscilloscope and related testing equipment.
- Assist E&I Technicians with performing voltage testing on electrical equipment up to 25KV.
- Perform proper Lockout of equipment for maintenance.
- Assist E&I Technicians with performing preventative maintenance and troubleshooting on all electrical systems including instrumentation and Rockwell Distributed Control Systems.
- Assist E&I Technicians with performing maintaining generators, motors, conveyors, and other electrical equipment.
- Assist with install, repair, replace equipment such as relays, switches, supervisory controls, indicating and recording equipment.
- Prepare work orders and complete necessary reports.
- Maintain telephones, paging systems and mine radio systems.
- Complete all assigned tasks in a timely manner.
- Operate forklifts, man lifts, pick-up trucks, and related service vehicles.
- Other duties as assigned.

Education, qualifications and experience:

- Associates or Bachelors degree in Electrical / Instrumentation or 6 years relevant experience
- A valid driver's license

Skills and Competencies:

- Action oriented and produces results – tasks are accomplished within required timeframes
- Leadership – accepts responsibility and accountability
- Integrity and trust – operates by personally defined set of ethics and values
- Decision making – correct, appropriate, timely, based on sound judgment, business sense and technical data
- Communications – clear, concise, objective, well organized, is an active listener
- Technical excellence, analysis, problem solving – subject matter expert, researches/support proper solutions
- Ingenuity and resourcefulness – utilizes resources effectively and efficiently, thinks outside the box
- Organized – activities are logically and appropriately prepared, coordinated and conducted
- Planning and scheduling – work is planned properly, scheduled effectively, and accomplished efficiently
- Quality – output meets/exceeds standards, is accurate and complete
- Team work – works collaboratively focusing on team needs, provides recognition, is open and supportive
- Flexibility – accepts change and is open to and supportive of innovative ideas and methods

To apply, or to find out more about this role please submit your resume, referencing "E&I Assistant" to: EagleRecruiting@lundinmining.com.