



Position: Emergency Response & Safety Training Coordinator

Location: Michigan (Upper Peninsula)

General Description:

Responsible for managing emergency response related activities at the mine and mill sites and training of the surface rescue team.

Key Responsibilities:

- Coordinate emergency response activities across Eagle Mine
- Coordinate and provide training for surface emergency response team and assist with underground mine rescue needs as required
- Oversee the purchase, inspection, maintenance, and use of emergency response supplies and equipment including rescue team supplies, portable and fixed fire systems and emergency communications systems
- Develop, implement and maintain Eagle Mine Emergency Response Plans in accordance with Lundin Mining standards and federal, state, and local regulations.
- Plan and facilitate regular training rehearsals and emergency response planning drills covering all shifts/sites
- Manage Site Security contractor
- Provide technical guidance on Eagle Health and Safety Standards as well as MSHA and OSHA regulations to ensure compliance
- Conduct training activities for the mine and mill sites
- Develop effective relationships and liaison with local emergency response departments
- Provide support to the Health & Safety Department in championing zero harm as well as leading health and safety improvement initiatives and activities
- Participate in the incident reporting and investigation process
- Compile and submit reports as required
- Other duties as required

Education, qualifications and experience:

- Two-year degree (AS) in relevant in safety or emergency response fields preferred
- Three or more years of relevant safety, emergency response, rescue or fire service experience is required
- Experience with underground mine rescue preferred
- MSHA Surface and Underground Trainer – Blue Card – qualification beneficial
- EMS Instructor Coordinator and/or American Heart Association BLS instructor certification desirable
- Possession of a valid motor vehicle operator's license is required
- One year of supervisory experience preferred
- Three years of experience in training development and delivery in an occupational setting
- Working knowledge of U.S. federal and state compliance regulations (e.g. MSHA, OSHA, DOT and HAZWOPER) desirable
- Intermediate skills in use of Microsoft Office applications (Word, PowerPoint, Visio, Project, Excel) required
- Ability to write technical documents and reports

Skills and Competencies:

- Action oriented and produces results – tasks are accomplished within required timeframes
- Leadership – accepts responsibility and accountability
- Integrity and trust – operates by personally defined set of ethics and values
- Decision making – correct, appropriate, timely, based on sound judgment, business sense and technical data
- Communications – clear, concise, objective, well organized, is an active listener
- Technical excellence, analysis, problem solving – subject matter expert, researches/support proper solutions
- Ingenuity and resourcefulness – utilizes resources effectively and efficiently, thinks outside the box
- Organized – activities are logically and appropriately prepared, coordinated and conducted
- Planning and scheduling – work is planned properly, scheduled effectively, and accomplished efficiently
- Quality – output meets/exceeds standards, is accurate and complete
- Team work – works collaboratively focusing on team needs, provides recognition, is open and supportive
- Flexibility – accepts change and is open to and supportive of innovative ideas and methods

HSE ACCOUNTABILITIES:

H & S Advisors are appointed to advise General Managers and Managers in effectively managing health, safety for the Sites or departments for which they have responsibility and to assist them where appropriate. They are also responsible for establishing and maintaining the health and safety programs. Specifically, H & S Advisors are accountable for:

- Assisting General Manager in developing and implementing Site health, safety and environmental procedures that conform to the requirements of the LMC Standards and Procedures.
- Providing H & S advice, support and assistance to the Site General Manager, Managers and members of the site management team.
- Maintaining a risk assessment process for the site(s).
- Participating in the sharing of relevant information and resources across LMC.
- Acting as a part of the corporate H & S team and assisting the SVP Projects in the further development of corporate HSE standards and procedures and participate in H & S audits.
- Preparing H & S reports required by the General Manager and the SVP Projects in a timely manner.
- Identifying training needs for employee groups within the operation and conducting training sessions as required

HSEC ACCOUNTABILITIES:

Everyone in the workplace is responsible for his or her own safety and for the safety of their co-workers. Employees are responsible for performing all tasks in accordance with relevant HSEC Site Procedures, so as to work safely and keep the workplace safe. Lundin Mining Company is responsible for determining steps required to ensure health and safety of all employees, protection of the environment, and the community. Specifically, all employees must:

- Accept personal responsibility for HSEC
- Identify hazards, unsafe actions, and conditions that could result in damage to property, injury, impacts to the environment, and the community
- Obey any instruction issued to protect their own personal health and safety, and the health and safety of others, protection of the environment and the community.
- Report, as soon as practicable to their Manager any situations where HSEC requirements are not being conformed to within their work area
- Avoid endangerment to any other person through any act or omission
- Only use equipment you are trained to use and operate the equipment in a way that is safe, protects the environment and doesn't cause undue community impacts.
- Participate in HSEC training provided to them
- Report all incidents; including but not limited to injuries, near miss, community interactions and impacts, environmental impacts, spills, unsafe work practices, etc.

To apply, or to find out more about this role please submit your resume, referencing "Emergency Response & Safety Training Coordinator" to: EagleRecruiting@lundinmining.com.